

# KVCC ELT Advisory Board Minutes

March 14, 2019

Present: Tom Keena, Bill Wangler, Jaime Gonzalez, LaJoyce Brooks, Diane Long, Kevin Brewster, Colleen Olson, Kaj Carlson, Matt Taplin

Meeting Time: 4pm-5:05pm

## Points of Discussion

1. Diane made a motion to accept the June 2018 minutes and Colleen made a motion to support.
2. Tom spoke about the ELT budget items:
  - a. Licensing agreements for training software (each year).
  - b. Function generators have arrived for Electronics lab.
  - c. Greenlee hole punch kits are currently being ordered.
  - d. Full-time tenure track ELT Faculty Position looking to hire for Fall 2019.
3. LaJoyce spoke about:
  - a. ELT program numbers. Approximately 40% of the 500 students are apprentices.
  - b. Apprenticeship awareness and a myth that apprentices didn't need training throughout Apprenticeship.
  - c. Apprentices cannot add/drop classes without permission from company.
4. Kaj asked if there was a pipeline for apprentices and how to assess them once they enter the program. Categories such as residential, commercial, and industrial along with possible climb test or other skills tests may be added. LaJoyce and Tom will look into this. It may be added into each employer's apprenticeship if requested.
5. ELT 224 book will use Motor Control book since it was expanded. Topics for 224 include: PLC & relays, Drives, preventive and Predictive Maintenance & ARC Flash training along with implementing the NFPA 70E Safety Book.
6. Tom spoke on direction of Program with emphasize on Automation & Instrumentation.
7. New donations (wire, conduit), along with older donations (transformers, Panels, and MCC units removed from industry), could always be used.
8. Diane Long started a business helping companies with their Apprenticeship needs.
9. Motion to adjourn was made and supported.

Minutes submitted by Tom Keena